

ENGINEERING DIVISION OCCURRENCE REPORTING

Each LBNL Division is required to report to the Department of Energy, within a short time period, all events or conditions which may result in adverse safety, health, quality assurance, operational or environmental implications.

Typical examples are:

- Severe Injuries with hospitalization
- Radioactive contaminations
- Hazardous chemical spills
- Government vehicle accidents with damages over \$5,000
- Unplanned shutdowns
- Fires
- Electrical shocks

It is the responsibility of every Engineering Division employee or guest to immediately notify his or her supervisor AND the appropriate Occurrence Reporting Process System (ORPS) Designee listed below, 24 hours a day, upon observing or discovering an event or condition involving Engineering Division space or facilities.

<u>BUILDING(S)</u>	<u>ORPS DESIGNEE</u>	<u>LBNL EXT.</u>	<u>OFF HOURS</u>
7C, 25, 25A, 44, & 44B	Robert Candelario	X5473	(510) 442-4716 (pager)
46, 46A, 46B, 50A, 62, & 70A	Weyland Wong	X6045	(510) 710-7850 (cell)
77, 77A, 77H, & 80	Lowell Koht	X6835	(510) 520-4226 (cell)
Any Engineering space or facility	James Triplett	X5331	(510) 710-5970 (cell)

When the Engineering ORPS Designee is listed for a building occupied by more than one Division, they are only responsible for the Engineering space or facilities within that building.